

HAYDOCK SPORTS COLLEGE

Headteacher: Mr. A.J. Pollard, M.A

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Ref: DG/KB

24th November, 2011

Dear Parents/Guardians,

I am pleased to invite you to our **Academic Review Day** which will be held on **Tuesday 13th December, 2011**.

By accompanying your child to their interview you have an ideal opportunity to gather a rigorous profile of your son or daughter's progress against their academic targets. Additionally, attitude to learning, attendance and punctuality figures will be discussed. All interviews will be, wherever possible, with your child's mentor and should last approximately 15 minutes.

Your child will be expected to complete set work at some point either before or after the interview. This work will be available on the internet and can be accessed and completed at home. Any student who wishes to do so can access this work in the CLC during the day if necessary. Please indicate on the reply slip if your child wishes to take advantage of this. In the unlikely event that your child fails to complete this work or fails to attend their interview he/she will pay back the time after school on Wednesday 14th December. Some Y11 students will be expected to attend catch-up classes in English, Maths, Drama, Art, Music or Technology. You will be informed by letter if your child is expected to attend.

For students in Years 9, 10 and 11 our Connexions (Careers) officer will be available to answer any questions you may have. Please indicate on the reply slip if you or your child wishes to take advantage of this.

We remain confident that, based on excellent feedback from previous events, this process is very meaningful for parents/guardians and students. Consequently, I ask you to complete the enclosed reply slip to acknowledge your full support for your son/daughter. I have asked staff to contact those who have not replied by **Monday 5th December**.

In some cases, it is possible to organise appointments for early morning between 8.00 am and 9.00 am or late afternoon between 4.00 pm and 6.00 pm. In extreme cases, appointments before 8.00 am can be arranged. Please indicate this request on the reply slip.

Once returns have been processed students will be given their exact interview time and location of the interview. Students will bring their appointment times home.

This day is vital for staff and parents to meet together. In the rare case of parents not being able to attend your son or daughter **must** come along at the designated time to focus on their progress to date. I would urge you to make every effort to attend as I believe that the information we can share on the day will support your child's progress.

Thank you for your continued support,

Yours sincerely,

Mrs D Griffiths,
Deputy Headteacher.



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